



1274 Waotū Road, RD1, Putaruru
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27th July 2020

Dear Parents,

Parent and teacher learning conferences

All parents are invited to attend to our parent and teacher learning conferences on Tuesday 4th and Wednesday 5th August.

These are a valuable opportunity to hear about your child’s learning and progress, to look through books, and a chance to ask questions and share your thoughts so that we can become partners in your child’s education.

They come soon after the reports that many children have received however without an opportunity to connect earlier in the year due to the COVID-19 pandemic we wanted to host these as soon as possible. We also acknowledge that this is a busy time of the year for many families and understand if these are difficult to attend.

The schedule we have prepared allows for interviews of 15 minutes. All that you need to do is to indicate two preferred blocks of time (with the numbers 1 and 2) for when you would like to meet. Once we have this information we’ll put together a timetable and confirm your time by returning this form to you. We will endeavour to give you an interview in your preferred block of time however there may be some instances where we cannot do this.

We would be grateful if you could have this back to us at school by 9.00 am, Thursday 30th July.

Regards,

Ryves Hunt

Interview time booking information

Student name(s): _____

Tuesday 4 th August		Wednesday 5 th August	
Block of time	Preferred time-please ✓	Block of time	Preferred time-please ✓
1.45-3.00 pm		3.00-4.00 pm	
3.00-4.00 pm		4.00-5.00 pm	
4.00-5.00 pm		5.00-5.45 pm	Tea break
5.00-5.30 pm		5.45-6.45 pm	

Your confirmed time(s): _____

